



1ST ANNUAL
BUSINESS & LIFESTYLES EXPO
SATURDAY, May 2, 2015



Davies County Chamber and WAMW will:

- 1. Produce the Expo and provide operation and coordination.
2. Provide an 8 x 10 booth and two chairs.
3. WAMW will broadcast "Live" from the Expo.
4. Promotional advertisements will be featured for several days prior to the expo.
5. Coordinate and conduct special giveaways and contests.
6. Have the right to refuse any exhibitor with a product or service deemed inappropriate to the show theme.
7. Provide up to 5 amps of electricity where possible from wall outlets in the building.
8. Require a confirmation with deposit of 1/2 of package price by March 31st. Payment in full due by April 30th, 2015.
9. Request a Certification of Insurance certifying that exhibitor is covered on standard bodily injury, property damage, and liability. This should be included with your deposit.

Exhibitors Will:

- 1. Set up Friday afternoon, May 2nd between 1pm and 5pm.
2. Take down Saturday afternoon between 1pm and 3pm. No early tardowns!
3. Provide confirmation with 1/2 deposit of total package price by March 31st. Payment in full by April 30th, 2015.
4. Provide certificate of insurance as outlined above.
5. Provide at least one prize, minimum \$25 value, for drawing to be held at the close of the Expo. Exhibitors to have a neat entry box and registration blanks. (This can be products from your business, gift certificates or ask the Chamber to prepare "Chamber Bucks" which are available for purchase).
6. All signs to be neat and professional-looking. All main aisles shall be kept open. Your tables should be draped to the floor and building floor should be protected from stains.
7. Hold Davies County Chamber of Commerce/DLC Media, Inc. harmless for any damage to property or injury to any person at the Expo which occurs as a result of the act of omission of the exhibitor, its agents or employees.

BUSINESS _____

ADDRESS _____

CITY, STATE, ZIP _____

DUE MARCH 31st, 2015 _____

DUE BY APRIL 30th, 2015 _____

ELECTRICITY NEEDED (CIRCLE ONE) YES NO

COMPANY CONTACT NAME _____

EMAIL _____

SIGNATURE _____

Booth Number _____
Booth Price _____
To be completed by Chamber Office

RETURN TO Samantha Bobbitt, Ex. Dir. - Email to: sbobbitt@dcchamber.com or Fax 812-254-4003